



**PORTHLEVEN**  
HARBOUR MARKET

## **HARBOUR HEAD GAZEBO PITCHES (COMMUNITY) 2012 BOOKING FORM**

Please print and complete this form.  
Bookings taken from 1st JANUARY 2012.  
Book early to avoid disappointment.

Currently available on all Bank Holiday Mondays for Community Groups

- Please ring to check availability before booking, 01326 574 270.

The Harbour Head is available for up to 20 stall holders. Users must provide their own market stall/gazebo.

### **Cost of the Harbour Head - a nominal charge of £25.**

The booking of the Harbour Head and the charge of £25 may be shared between Community Groups, but this must be arranged between the groups and only 1 booking form needs to be completed for each Bank Holiday.

### **Rules and Regulations**

1. You are able to trade from 10.00am - 5.00pm. You may arrive to set up from 9.00 am but no vehicle may at any time block the road. Vehicles may be parked on the Harbour Head while unloading takes place. All vehicles must be removed from the Harbour Head by 10:00am,
2. Pitches must be thoroughly cleaned at the end of each day. All rubbish and debris must be removed by the stallholder/s DO NOT use the public litterbins. Displays and tables must not intrude into the roadway or overflow into any other space.
3. It is the responsibility of all food producers to observe Environmental Hygiene Regulations (advice is available from Environmental Health Officer, Mr. Malcolm Ball on 01209 614187).
4. £25 payment, completed booking form and copy of Public Liability must be taken/or sent, to the Porthleven Harbour Market c/o Porthleven Holiday Cottages office at Celtic House on the Harbour Head, Porthleven (Mon - Fri, 9.00 - 5.30pm)
5. Bookings are at the discretion of the Market Manager. The Market Manager reserves the right to cancel bookings with no refund if Porthleven Harbour Market Rules and Regulations are not abided by.

These Rules and Regulations are subject to change at any time by Porthleven Harbour Market.

**Please complete the following:**

Community group name .....

Type of business .....

Address .....

Phone number .....

Email .....

**DATES PREFERRED**

**Please indicate the dates you would like after you have contacted the office to check availability.**

April 9th 2012 .....

May 7th 2012 .....

June 4th 2012 .....

August 27th 2012 .....

Total number of days .....

**Cheques payable to: Porthleven Harbour and Dock (Markets).**

Please send or bring cheques with a signed copy of this form and your Public Liability to:  
Porthleven Harbour Market, Celtic House, Harbour Head, Porthleven, TR13 9JY

**NB: Bookings are confirmed by payment. Please confirm that all dates are correct. Booking confirms that you have read and agree to abide by the Rules and Regulations.**

Signature ..... Date: .....